

Elementary School

I. Position: *English Teacher*

Monthly salary: USD2,000~USD4, 000

Number of Vacancies : Multiple vacancies

Duties and responsibilities:

- Ensure the safety of students in your care
- Set homework three times weekly for all students.
- Complete weekly Class Dojo correspondence
- Input all grades weekly, in a timely manner
- Complete weekly planning and resources based on a unit theme and literacy targets, in a timely manner
- Complete student comments each semester
- Create a stimulating, engaging classroom culture
- Play an active role in building and maintaining a positive school “climate”.
- Update classroom decorations with relevant, up to date student work and teaching aids
- Perform such other tasks and assume such other responsibilities that may be assigned by the grade-level head teacher, coordinators or director
- Work collaboratively with partner Chinese English Teachers (CETs)
- Communicate with team members, parents and the administration in a professional manner
- Adhere to the school policy/expectations (outlined in our Teacher Handbook)

II. Position: *Homeroom Teacher*

Monthly salary: USD2,000~USD4, 000

Number of Vacancies : Multiple vacancies

Duties and responsibilities:

- Ensure the safety of students in your care
- Complete student comments each semester
- Teaching subjects including: English Language Arts, Mathematics, and Science
- In-charge of the general safety and welfare of the children in their class as well as general Homeroom Duties
- Work collaboratively with partner IC Teachers
- Communicate with team members, parents and the administration in a professional manner
- Adhere to the school policy/expectations (outlined in our Teacher Handbook)

III.Requirement:

- Native English speaker
- Education: Bachelor's degree, Master's degree preferred
- Required Certificates: Valid teaching credential & license, TESL or TEFL Certificate
- Teaching Experience: Prefer candidates to have at least two years teaching experience
- Only kind, caring, collaborative and professional teachers need apply
- Be able to obtain a Chinese working visa and work permit (Age limit for hiring in China is 58)

IV.Job Benefits:

- Free lunch
- Chinese New Year bonus and Contract completion bonus
- Airport pickup
- Airfare reimbursement and relocation fee up to RMB 12,000
- Accommodation: competitive housing stipend or school provided apartment
- 30 paid leaves, 10 additional paid leave be given in the renew contract
- Health insurance
- School swimming pool and gym available to employees during specific hours